



1401 E I-44 Service Rd
Oklahoma City, OK 73111

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CONTRACT

I, _____ hereby enter into a contract with Living Faith Ministry as a condition of becoming a resident in the program offered by the Ministry at 1401 East I-44 Service Road, Oklahoma City, Oklahoma.

As a resident of Living Faith Ministry, I agree to the following:

New Choices

I acknowledge that my previous choices in life resulted in my being incarcerated. My desire is to learn new decision making skills based on God's Word (*Romans 12:2 Do not conform any longer to the pattern of this world, but be transformed by the renewing of your mind.*) and I will earnestly seek to do that while living at the Ministry.

Christian Development

1. It is my belief that God is an eternal, personal and present reality whose son is Jesus Christ who was born of a virgin and was fully God and Man. Jesus was crucified on the cross and three days later was risen from the dead and ascended to the right hand of God. At the end of time Jesus will return. I believe the Holy Bible is the holy, inerrant and perfect word of God
2. I agree to participate in a minimum of two Bible studies each week at Living Faith Ministry.
3. I agree to attend at least one additional course held weekly at Living Faith Ministry.
4. I agree to attend Crossings Community Church or Community of Faith Church each week. Any other church shall be approved by the Executive Director.
5. I agree to attend organized Christian week-end retreats when the Ministry desires to participate in such events.

Alcohol and Drugs

1. I agree not to use or possess alcohol or illegal drugs, either on the premises or off the premises, while living at Living Faith Ministry. In other words, for so long as I am

a resident of the Ministry, it is my choice to totally abstain from alcohol or drugs. If I choose to use alcohol or drugs, I understand that I am making a choice to leave the ministry permanently. I understand that my choices have consequences and there will be no second chances on this issue.

2. I understand there will be random drug/alcohol tests. These tests will be requested by an authorized staff member under the direction of the Executive Director. I also agree to submit to a polygraph test if asked to do so and refusal to submit shall be grounds for dismissal.
3. When requested, I agree to submit to an observed urine specimen immediately.
4. I understand if I refuse to submit to a drug/alcohol test immediately when requested the test will be considered as positive.
5. I understand any drug/alcohol test that is positive will result in immediate eviction from Living Faith Ministry.
6. If I have been convicted of an offense that is alcohol or drug related, I agree to attend 90 AA or NA meetings within a 90 day period of time after my arrival at the Ministry. I agree to obtain the signature of the meeting chair person verifying my attendance at the meeting.
7. I agree to immediately notify the Executive Director when I become aware of the presence and/or use of alcohol or drugs on the premises of Living Faith Ministry.

Night Time Security

1. I understand and agree that night time activities at the Ministry will be monitored by a night-time manager.
2. I understand and agree that surveillance cameras will be placed at numerous points on the Ministry grounds.
3. I understand and agree that I may be asked to check in and out when I am leaving and returning at night.
4. I understand that the afore-mentioned security steps are designed to facilitate a trouble-free environment and I agree to cooperate fully with the implementation of these steps.

Program Fees

1. I agree to pay program fees of _____ per week for my room, meals and telephone (local calls only).

2. I understand if I am unable to secure employment within the first week Living Faith Ministry will work with me on paying the first two weeks program fees over an agreed period of time while paying current fees.

Employment

1. I agree I will find and maintain permanent **DAYTIME** employment while residing at Living Faith Ministry. I understand that I will not be able to have nighttime employment unless I am in school during the day.
2. Until I am employed, I agree to participate in any assigned work by Living Faith Ministry. This may include painting, cleaning, kitchen duty, lawn maintenance, etc.
3. I agree I will not quit my job before discussing it with the Executive Director of Living Faith Ministry and have another job.

Transportation

1. I understand before I bring a personal motorized vehicle to Living Faith Ministry complex I will obtain approval from the Executive Director. This approval can be withdrawn at the discretion of the Executive Director.
2. If a vehicle is approved by the Executive Director, I agree to keep the vehicle properly registered in my name, in good drivable operating condition, and will display current motor vehicle license tags. A copy of the current registration, certificate of liability insurance and title will be given to Living Faith Ministry.
3. I understand Living Faith Ministry will have transportation available to and from work, designated churches, AA meetings, medical care, meetings with a probation officer, or any necessary classes. The transportation fee to and from work will be \$2.00 per each one way trip.
4. I understand I must present a request for transportation to the office of the Living Faith Ministry at least 24 hours before the time transportation is needed.

Financial Management

1. I agree to deposit my paycheck in the Living Faith Ministry Trust Account in my name until it is determined if I am capable to handle my financial matters.
2. I agree to submit all of my bills to Living Faith Ministry who will then pay them from my trust account.
3. I understand checks will be written from my trust account for program fees and cash may be withdrawn for personal use as needed and approved.

4. I agree that I will not borrow money from residents, staff, volunteers, or board members of Living Faith Ministry.
5. I agree to participate in financial counseling, if and when offered, and to prepare a financial budget based upon my income.

Living Quarters

1. I agree to keep my living quarters neat and clean at all times.
2. I agree not to furnish my living quarters with vulgar, obscene pictures but in a manner expected of a Christian man.
3. I understand my living quarters may be inspected at any time without notice by Living Faith Ministry. If my living quarters are found to be less than neat and clean, I will make the necessary improvements within 24 hours at which time the living quarters will be re-inspected.
4. I understand if I possess a computer in my living quarters an online internet service will not be authorized or installed.
5. **I agree I will not allow women or children in my living quarters or on the upper level of the complex at any time. The upper level is defined as the area where the living quarters are located.**
6. **I agree to keep my voice, radio, television, and any other noise to a level that will not disturb others.**
7. I agree to notify Living Faith Ministry of any repairs needed in my living quarters.
8. I agree not to use any electrical appliances in my living quarters such as space heaters, or any other appliance that may cause a fire/electrical hazard.
9. I agree to make every effort to conserve energy and will turn off all electrical lights and the heat/cooling unit when not in use or when I leave my quarters.
10. When I move out of Living Faith Ministry I agree to leave the living quarters clean.

Personal Property

1. I understand Living Faith Ministry is not responsible for **any** of my personal belongings.
2. I agree I will only take my personal property upon leaving Living Faith Ministry.
3. I agree I will not possess any illegal or dangerous items, especially guns and weapons.

Medical

1. Before I fill any medical prescription given to me by a physician, I agree to discuss it with the Executive Director of Living Faith Ministry.
2. I agree to inform the Executive Director of any contagious disease for which I have been diagnosed.

Visitors

1. I understand all visitors will be met only in the dining room/worship center located in the lower building. Visitors shall remain only in that area and shall not be in any other part of the building or the Living Faith Ministry complex. I understand it is my responsibility to ensure my visitors register in the registration book located in worship/dining area of the lower building.
2. I agree not to have visitors in my room except those approved by the Executive Director. These visitors are to be males only and will be required to register in the registration book located in worship/dining area of the lower building.
3. I understand if any visitor is deemed inappropriate by an authorized member of the Living Faith Ministry staff they will be asked to leave Living Faith Ministry property immediately.
4. I agree to notify the Executive Director or his designee if I become aware of any unauthorized visitors in any of the living quarters.
5. I agree that, under no circumstance, shall women visitors be allowed on the upper level.
6. I understand and agree that no visitors shall be permitted to drive their vehicles to the upper level parking area even to pick me up. All visitor vehicles shall remain in the lower level parking area at all times.

Appearance and Conduct

1. I understand I will be representing Living Faith Ministry while living there and it is important my appearance and conduct reflects the ministry in a favorable way.
2. I agree I will be bathed and dressed appropriately when in the common area. The common area is defined as the lower building and grounds of Living Faith Ministry.
3. I agree not to wear any article of clothing that displays vulgar and /or suggestive

language, pictures that are vulgar or suggestive, and/or any clothing that is vulgar or suggestive in style and/or is gang-related. I also agree not to wear clothing that advertises alcohol or nicotine products.

4. I agree not to possess or view any pornographic material of any kind.
5. I agree to try not to participate in any cursing, vulgar and/or suggestive language, gestures, rude or negative behaviors.
6. I agree I will not participate in any violence and/or make any threats of violence toward anyone.
7. I agree to comply with the curfews of Living Faith Ministry. From Sunday through Thursday the curfew is 11:00 P.M. and on Friday and Saturdays the curfew is 12:00 Midnight. Any exceptions must be requested and approved by the Executive Director of Living Faith Ministry or a designee in advance. I understand that if I fail to make curfew I will be subject to disciplinary action which may include dismissal from the Ministry.
8. I understand that weekend passes to visit family may be granted upon approval by the Director. I further understand that without the Director's approval no over-night stays away from the Ministry shall be permitted.
9. I agree to help keep all common areas clean and will remove any clutter made by me.
10. I understand anything said in any group meeting at Living Faith Ministry will be kept in strictest confidence and will not be discussed with anyone outside the Ministry.
11. I agree to protect the privacy of each resident of Living Faith Ministry unless they are not complying with the established rules and policies of the Ministry. When that occurs, I will notify the Executive Director.
12. I agree to have my photograph taken by Living Faith Ministry and be placed on file.
13. I agree to perform a maximum of eight (8) hours service each month at Living Faith Ministry. I understand that I will be given 48 hours advance notice of my service responsibility.

Personal Development

1. I agree to have an evaluation of my personal needs performed by the Executive Director or his designee. I further agree to participate in any program deemed

appropriate to meet any identified needs.

2. I agree to commit to a personal development program with periodic progress reviews. This personal development plan shall include personal spiritual goals and personal secular goals.

By signing this contract, **I am indicating that it is my personal choice (I am not being forced to sign) to comply with the rules outlined in this document.** I understand that these rules were written for the purpose of providing a secure loving Christian environment in which lives can be restored. I will attempt to remember that these "rules" are my choices and I will refrain from grumbling about them and I will try my best to be a positive influence within the ministry. I understand that if I choose not to comply with any of these rules, that my choice may result in my eviction from the ministry. **I understand that my choices have consequences.** I understand any changes to this contract must be submitted in writing and signed by the resident and the Executive Director of Living Faith Ministry.

Print Your Full Name

DOB

Social Security Number

Sign Your Full Name

Date

Signature of Executive Director
Living Faith Ministry

Date